



TEXAS A&M UNIVERSITY CORPUS CHRISTI

CLEP* - The College-Level Examination Program

Texas A&M University-Corpus Christi administers the CLEP exams on computer. For test dates, please visit our website at <http://testing.tamucc.edu/>. Tests are administered at 8:30 AM, 11:00 AM, and 2:30 PM.

A \$10 administration fee is required at the time of registration. This registration fee is non-refundable and non-transferable. Candidates who are military service members and whose exams are funded by the Defense Activity for Non-Traditional Education Support (DANTES) will not be charged this fee as the university is a fully-funded test center. Test appointments must be made online at https://tpg.tamucc.edu/C20207_ustores/web/index.jsp. Candidates will also be required to pay the \$85 CLEP exam fee in advance by using the My Account feature on the CLEP website at <http://clep.collegeboard.org/register/exam>. Eligible DANTES funded test takers attempting a test title for the first time will have their CLEP exam fee funded by DANTES. (DANTES will not pay the exam fee for a previously funded CLEP exam of the same title; the candidate will be responsible for the \$85 exam fee, but not the administrative fee). Candidates will be issued a **registration ticket** to confirm their exam purchase. (Registration tickets are valid for six months from the date of purchase). An additional \$10 administration fee will apply to any exams requiring a written essay.

On the day of the test, the candidate reports to the Student Services Center (SSC) room 210 and **presents one form of valid and acceptable identification** and their **registration ticket**. Acceptable forms of identification must: be government issued, be an original document (photocopied documents are not acceptable), be valid and current, display the test-taker's **full name** exactly as it appears on the registration ticket, show a recent **recognizable photograph**, and include the **test-taker's signature**. **Acceptable forms of identification include:** government-issued passport, driver's license, State or Province ID, military ID, National ID, Tribal ID, a naturalization card or certificate of citizenship, or a permanent resident card. All eligible military personnel and eligible civilian employees of the United State military MUST present a current military photo identification card in order to receive DANTES funding.

Each exam, with the exception of College Composition, is 90 minutes long and is made-up primarily of multiple-choice questions. The College Composition exam is 120 minutes and includes a 50-minute multiple choice section and two mandatory online essays that students must respond to in 70 minutes. (Please note that this institution does not grant credit for this exam). A candidate is given an additional 90 minutes for any written essay portion of an exam, with the exception of the College Composition Modular (CCM) exam. The essay for the CCM Exam is 70 minutes. Exam descriptions can be found at <http://clep.collegeboard.org/exam>. Scoring is immediate for the computerized-portion of the exam, except the College Composition exam. An examinee will be issued a preliminary score report. A transcript will be sent by CLEP to one institution in

approximately five to seven business days as part of the fee. Test scores are kept on file by CLEP for 20 years. During this period, additional score reports may be sent to an institution by CLEP, but only at the request of the candidate. A transcript request form and instructions for having your transcript sent to institutions can be downloaded from the CLEP Web site (<http://clep.collegeboard.org/>) or obtained by contacting CLEP.

CLEP exams may not be retaken within a three-month period. This is a CLEP policy. The CLEP program will not release scores for an examination of the same title taken within the three-month period after the initial administration under any circumstance. If a candidate retakes the examination within the three-month period, the administration will be considered invalid, the score will be canceled, and fees will be forfeited.

Candidates who are military service members and whose exams are funded by DANTEs may not repeat an examination of the same title within a 180-day period; however, they may personally fund a retest after waiting the required period of time.

A CLEP study guide may be purchased on the CLEP website or by calling 1-800-257-9558. A copy of the CLEP study guide may also be found in the University's library. Study tips and sample questions can be found on the CLEP website.

If you have a question about your score report, a test question, or any other aspect of a CLEP examination, you may write to CLEP, P.O. Box 6600, Princeton, NJ 08541-6600 or e-mail clep@info.collegeboard.org. If you have a question about testing dates, please contact the Office of Academic Testing at (361) 825-2334 or visit with us in the Student Services Center Room 210. To determine if the university grants credit for the exam, the number of credit hours granted, and the course(s) that can be bypassed with a satisfactory score, please consult the university catalog. For information regarding applicability of these tests to specific degree programs, students should contact their academic advisors.

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For questions regarding testing, please contact the Office of Academic Testing at (361) 825-2334 or visit with us in the Student Services Center Room 210.